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Change of accounting reference date

Company Number

Company Name in Full

NOTES
You may use this form to change the accounting date relating to either the current or the immediately previous accounting period.

a. You **may not** change a period for which the accounts are already overdue

b. You **may not** extend a period beyond 18 months unless the company is subject to an administration order.

c. You **may not** extend periods more than once in five years unless:

1 .the company is subject to an administration order, or

2. you have the specific approval of the Department (please enclose a copy), or

3. you are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area.

4. the form is being submitted by a Part XXIII company

The accounting reference period ending — Day | Month | Year

Is shortened/extended^ so as to end on — Day | Month | Year

Subsequent periods will end on the same day and month in future years.

If extending more than once in five years, please indicate in the box the number of the provision listed in note c. on which you are replying

Signed

Date

^ Please delete as appropriate

^ a director/secretary/administrator/administrative receiver/receiver and manager/person authorized on behalf of a part XXIII company

Please give the name, address, telephone number, and if available, a DX number and Exchange, for the person Companies Registry should contact if there is any query.

Tel

DX number

DX exchange

When you have completed and signed the form, send it to the Registrar of Companies at:
IDB House, 64 Chichester Street, Belfast, BT1 4JX **DX 481 Belfast**